

## **AGENDA**

### **COMMITTEE ON HUMAN RESOURCES/INSURANCE**

**May 3, 2005**

**Aldermen Shea, Sysyn,  
DeVries, Garrity, Forest**

**5:30 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Shea calls the meeting to order.
2. The Clerk calls the roll.
3. Communication from Virginia Lamberton, Human Resources Director, on behalf of Kevin Dillon, Airport Director, recommending the establishment of an Administrative Assistant II position to be funded by Enterprise Funds.  
**Ladies and Gentlemen, what is your pleasure?**
4. Communication from Virginia Lamberton, Human Resources Director, on behalf of Kevin Clougherty, Finance Officer, recommending the reclassification of an Internal Auditor position, salary grade 17 to an Accountant II classification, salary grade 17.  
**Ladies and Gentlemen, what is your pleasure?**
5. Communication from Virginia Lamberton, Human Resources Director, on behalf of Fred Rusczeck, Public Health Director, recommending the establishment of a class specification to be called Public Health Dental Assistant, salary grade 12.  
**Ladies and Gentlemen, what is your pleasure?**
6. Communication from Virginia Lamberton, Human Resources Director, on behalf of Chuck DePrima, Deputy Parks Director, recommending that the Planner I class specifications be approved with minor changes.  
**Ladies and Gentlemen, what is your pleasure?**

7. Communication from Virginia Lamberton, Human Resources Director, on behalf of Police Chief Jaskolka, recommending changes in the class specification for Animal Control Officer I and II.

**Ladies and Gentlemen, what is your pleasure?**

### **TABLED ITEMS**

**A motion is in order to remove any of the following items from the table for discussion.**

8. Communication from Joan Porter, Tax Collector, relative to part-time employees.  
*(Originally tabled 12/07/2004. Retabled 01/04/2005 pending a report on the fiscal impact from Human Resources.)*
9. Communication from Virginia Lamberton, Human Resources Director, on behalf of the Planning Director recommending that an Administrative Assistant position, salary grade 13, be reclassified to a Planning Technician, salary grade 14.  
*(Originally tabled 01/04/2005 pending further information from the Planning Director.)*
10. If there is no further business, a motion is in order to adjourn.